

---

# GRANT PROGRAMMES HINTS & TIPS ELIGIBILITY

---

**Each year, Bank of Scotland Foundation receives funding from Lloyds Banking Group as part of the Group's commitment to Helping Scotland Prosper.**

The Foundation donates these funds to charities across Scotland through Grants programmes and a Matched Giving programme for Lloyds Banking Group employees in Scotland. The aim of our grant funding is to promote positive change across Scotland, and we focus our work and impact on charities that address disadvantage or social exclusion.

# Applications for our three individual funding programmes must address disadvantage or social exclusion. Each one has additional specific criteria.



## Reach

- Your charity's income must be £1 million or less per annum
- Applications are accepted for grants between £1,000 and £25,000
- Grants are awarded for one year



## Change

- Your charity's income must be between £500K and £2 million per annum
- Applications are accepted for grants between £50,000 and £100,000 per annum over 1-2 years
- Your funding request should focus on project costs, capital costs or unrestricted core costs and ensure continued and reliable support for people across Scotland



## Invest

- Your charity's income must be between £50K and £1 million per annum
- Applications are accepted for grants between £10,000 and £50,000 per annum over 2-5 years
- This programme may address a particular theme, please refer to the latest guidelines on our website for further details

# There are a few important things to know before applying:



Each application is stand alone to give each applicant the best possible chance. We therefore do not consider information provided on previous grant applications or evaluations.



If your charity is currently in receipt of a grant from us, you cannot apply for further funding from any of our programmes, even if it is for a different purpose.



Your charity cannot apply for further funding until a satisfactory evaluation form has been submitted.



Your charity must be registered with OSCR and must have been operational for more than one year.



Your charity's Annual Return must be up to date with OSCR.



If a Limited Company, your charity's Accounts and Confirmation Statement must be up to date with Companies House.



Your charity must provide a copy of its signed Annual Accounts with the application - we will accept accounts that have typed, scanned or computer-generated signatures but will not accept accounts where no signatures are visible or where there is a blank space where the signatures should be.



Your charity must submit one A4 page explaining how your charity will spend any award and how your users / community will benefit.



Your charity must not be one that redistributes funding for subsequent grant-making to other organisations and/or individuals.



Your charity's purpose must not be political, for animal welfare or the promotion of religion or medical research.



Your charity cannot apply for donations to individuals, advertising, sponsorship, foreign trips or overseas projects.

# Before you submit an application, check that...

1

Your charity number on your application matches the number on OSCR.

2

Your A4 page has told us what you want the grant for, who your grant will help and what difference it will make to those you support.

3

Your annual accounts are signed (not blacked out) by both an independent examiner and trustee.

4

Your charity is not currently in receipt of a grant from the Foundation.

5

Your charity is not applying to Reach if it has received a letter within the last 12 months saying a previous Reach application was declined.

**Thank you for taking the time to read our hints and tips. Good luck with your application.**

---

## Contact details

Correspondence address: **The Mound, Edinburgh EH1 1YZ**

Telephone: **0345 124 1351**

Email: **enquiries@bankofscotlandfoundation.co.uk**

Website: **www.bankofscotlandfoundation.org**

## Follow us on

**f [www.facebook.com/bankofscotlandfoundation](http://www.facebook.com/bankofscotlandfoundation)**

**t [@BofSFoundation](https://twitter.com/BofSFoundation)**

A charitable company limited by guarantee. Registered in Scotland No. SC229825.  
Charity No. SC032942. Registered Office: The Mound, Edinburgh EH1 1YZ